**SNA-SPARSH कार्यपद्धतीमध्ये ऑनबोर्ड झालेल्या केंद्र पुरस्कृत योजनांच्या अनुषंगाने पूर्वाश्रमीच्या SNA कार्यप्रणालीतील SNA बँक खात्यांमध्ये शिल्लक असलेला अखर्चित निधी अनुज्ञेयतेप्रमाणे यथास्थिती भारत सरकारच्या एकत्रित निधी (CFI) मध्ये आणि राज्य शासनाच्या एकत्रित निधी (CFM) मध्ये जमा करण्यासाठीच्या मार्गदर्शक सूचना आणि त्यासाठी अनुसरावयाची प्रमाणभूत कार्यान्वयन पद्धती (Standard Operating Procedure) सर्व संबंधितांच्या निदर्शनास आणून देणेबाबत..**

**महाराष्ट्र शासन**
**वित्त विभाग, दालन क्र.३३९,**
**शासन परिपत्रक क्र.संकीर्ण-२०२३/प्र.क्र.४७/कोषा प्रशा-४**
मादाम कामा मार्ग, हुतात्मा राजगुरू चौक,
मंत्रालय, मुंबई-३२
दिनांक -१९ जून, २०२५

**वाचा:** १.भारत सरकार, वित्त मंत्रालय, व्यय विभाग, यांचे कार्यालयीन ज्ञापन क्रमांक File No.1(27)/PFMS)/2020, Dated – 13.07.2023.

२. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, यांचे कार्यालयीन ज्ञापन क्रमांक File No.1(27)/PFMS)/2020, Dated – 16.01.2024.

३. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, (PFMS Division) यांचेकडील कार्यालयीन ज्ञापन क्रमांक File No.1(27)/PFMS)/2020, Dated – 21.05.2024.

४. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, (PFMS Division) यांचेकडील कार्यालयीन ज्ञापन क्रमांक File No.1(27)/PFMS)/2020, Dated – 04.10.2024.

५. महाराष्ट्र शासन, वित्त विभाग, शासन परिपत्रक क्र.संकीर्ण-२०२३/प्र.क्र.४७ (भाग-२)/ कोषा प्रशा-४, दि.१६.०४.२०२५

६. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, महा लेखा नियंत्रक (PFMS) यांचेकडील कार्यालयीन ज्ञापन क्रमांक File No. I- 126/2/2022-ITD-CGA Dated – 30.05.2025.

७. भारत सरकार, वित्त मंत्रालय, व्यय विभाग, यांचे कार्यालयीन ज्ञापन क्रमांक File No.1(27)/PFMS)/2020, Dated – 10.06.2025.

## शासन परिपत्रक :-

१. केंद्र पुरस्कृत योजनांचा निधी वितरीत करण्यासाठी SNA SPARSH [समयोचित प्रणाली एकीकृत शीघ्र हस्तांतरण (Real Time System of Integrated Quick Transfers)] ही निधी प्रवाह कार्यपद्धती (Fund Flow Mechanism) अंगिकारण्याचा निर्णय उपरोक्त 'वाचा' मधील अनुक्रमांक १ येथे नमूद भारत सरकारच्या दिनांक १३.०७.२०२३ रोजीच्या कार्यालयीन ज्ञापनान्वये घेण्यात आला आहे.

२. त्यास अनुसरून उपरोक्त 'वाचा' मधील अनुक्रमांक ३ येथे नमूद दिनांक २१.०५.२०२४ रोजीच्या कार्यालयीन ज्ञापनान्वये प्रथम विविध २७ केंद्र पुरस्कृत योजनांचा अंतर्भाव SNA SPARSH कार्यपद्धती अंतर्गत करण्याचा निर्णय केंद्र शासनाद्वारे घेण्यात आला होता. तद्नंतर उपरोक्त 'वाचा' मधील अनुक्रमांक ४ येथे नमूद दिनांक ०४.१०.२०२४ रोजीच्या कार्यालयीन ज्ञापनान्वये SNA SPARSH कार्यपद्धती अंतर्गत अंमलबजावणी करावयाच्या केंद्र पुरस्कृत योजनांची सूची सुधारित करण्यात आली असून, त्यानूसार एकूण २८ केंद्र पुरस्कृत योजनांची अंमलबजावणी SNA SPARSH कार्यपद्धतीचा अवलंब करून करावयाची आहे. तसेच उपरोक्त 'वाचा' मधील अनुक्रमांक ७ येथे नमूद दिनांक १०.०६.२०२५ रोजीच्या कार्यालयीन ज्ञापनान्वये दिनांक ०१ जुलै, २०२५ पासून आणखी ३७ केंद्र पुरस्कृत योजनांचा अंतर्भाव SNA SPARSH कार्यपद्धती अंतर्गत करण्याचा निर्णय केंद्र शासनाद्वारे घेण्यात आला आहे.

३. अशा रीतीने उपरोल्लेखित एकूण ६५ केंद्र पुरस्कृत योजनांपैकी सद्यस्थितीत राज्यामध्ये पथदर्शी स्वरूपात १३ केंद्र पुरस्कृत योजना SNA SPARSH कार्यपद्धती अंतर्गत ऑनबोर्ड करण्यात आलेल्या असून, सन २०२५-२६ या वित्तीय वर्षामध्ये उर्वरित सर्व ५२ केंद्र पुरस्कृत योजना SNA SPARSH कार्यपद्धती अंतर्गत ऑनबोर्ड करण्याचे केंद्र शासनाचे सक्त निर्देश आहेत.

४. उपरोक्त 'वाचा' मधील अनुक्रमांक १ येथे नमूद भारत सरकारच्या दिनांक १३.०७.२०२३ रोजीच्या कार्यालयीन ज्ञापनातील परिच्छेद क्रमांक ३ अंतर्गत उप परिच्छेद क्रमांक (v) अन्वये "***Upon on boarding of a scheme onto SNA- SPARSH platform, the State Government shall close all the SNA accounts pertaining to the scheme and return the Central share of unspent balance lying in the SNA accounts to the Consolidated Fund of India (CFI). Similarly the State share of unspent balance in the SNA accounts should be returned to the Consolidated Fund of the State. Further, the central share under the scheme lying in State treasury should also be returned to the CFI. Detailed procedure for calculation and return of the unspent amount will be issued separately.***" अशी तरतूद विहित करण्यात आलेली आहे.

५. या पार्श्वभूमीवर भारत सरकारने उपरोक्त 'वाचा' मधील अनुक्रमांक २ येथे नमूद दिनांक १६.०१.२०२४ रोजीच्या कार्यालयीन ज्ञापनान्वये SNA-SPARSH कार्यपद्धतीमध्ये ऑनबोर्ड झालेल्या केंद्र पुरस्कृत योजनांच्या अनुषंगाने पूर्वाश्रमीच्या SNA कार्यप्रणालीतील SNA बँक खात्यांमध्ये शिल्लक असलेला अखर्चित निधी, अनुज्ञेयतेप्रमाणे यथास्थिती भारत सरकारच्या एकत्रित निधी (CFI) मध्ये आणि राज्य शासनाच्या एकत्रित निधी (CFM) मध्ये जमा करण्यासाठीच्या सविस्तर मार्गदर्शक सूचना निर्गमित केल्या आहेत. सदर मार्गदर्शक सूचना उपरोक्त 'वाचा' मधील अनुक्रमांक ५ येथे नमूद दिनांक दि.१६.०४.२०२५ रोजीच्या शासन परिपत्रकान्वये यापूर्वीच सर्व संबंधितांच्या निदर्शनास आणून देण्यात आल्या आहेत. **सदर मार्गदर्शक सूचनांचे काटेकोर अनुपालन करणे सर्व संबंधितांसाठी बंधनकारक आहे. त्याप्रमाणे समुचित अनुपालनात्मक कार्यवाही सत्वर करण्याची दक्षता सर्व संबंधितांनी गांभीर्याने घ्यावयाची आहे.**

६. त्याचप्रमाणे भारत सरकारच्या दि.१६.०१.२०२४ रोजीच्या उपरोल्लेखित कार्यालयीन ज्ञापनान्वये निर्गमित मार्गदर्शक सूचनांस अनुसरून, आता भारत सरकारने उपरोक्त 'वाचा' मधील अनुक्रमांक ६ येथे नमूद दिनांक दि.३०.०५.२०२५ रोजीच्या उपरोल्लेखित कार्यालयीन ज्ञापनान्वये SNA-SPARSH कार्यपद्धतीमध्ये ऑनबोर्ड झालेल्या केंद्र पुरस्कृत योजनांच्या अनुषंगाने पूर्वाश्रमीच्या SNA कार्यप्रणालीतील SNA बँक खात्यांमध्ये शिल्लक असलेला अखर्चित निधी भारत सरकारच्या एकत्रित निधी (CFI) मध्ये जमा करण्यासाठी अनुसरावयाची प्रमाणभूत कार्यान्वयन पद्धती **(Standard Operating Procedure)** विहित केली आहे.

७. या पार्श्वभूमीवर भारत सरकारचे दि.३०.०५.२०२५ रोजीचे उपरोल्लेखित कार्यालयीन ज्ञापन त्यासोबत सहपत्रित असलेल्या प्रमाणभूत कार्यान्वयन पद्धती (Standard Operating Procedure) सह माहिती आणि आवश्यक त्या अनुषंगिक अनुपालनात्मक कार्यवाहीसाठी या परिपत्रकाद्वारे सर्व संबंधितांस उपलब्ध करून देण्यात येत आहे.

८. केंद्र पुरस्कृत योजनांची अंमलबजावणी करीत असलेल्या सर्व संबंधित प्रशासकीय विभागांनी आणि त्यांच्या अधिनस्त असलेल्या सर्व एकल मध्यवर्ती अभिकरणांनी भारत सरकारच्या दि.३०.०५.२०२५ रोजीच्या उपरोल्लेखित कार्यालयीन ज्ञापनांतील सूचनांची त्यासोबत सहपत्रित असलेल्या प्रमाणभूत कार्यान्वयन पद्धतीची (Standard Operating Procedure ची) गांभिर्याने नोंद घ्यावी, आणि त्याप्रमाणे अनुषंगिक अनुपालनात्मक कार्यवाही काटेकोरपणे केली जाईल, हे सुनिश्चित करावे.

त्याचप्रमाणे यासंदर्भात यापुढील काळात भारत सरकारकडून आणखी सुधारित मार्गदर्शक सूचना जशा-जशा निर्गमित करण्यात येतील, त्याप्रमाणे त्या-त्या वेळी अनुषंगिक अनुपालनात्मक कार्यवाही करण्याची तजवीज सर्व संबंधितांनी ठेवावी.

सदर शासन परिपत्रक महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आले असून त्याचा संगणक सांकेतांक क्र. २०२५०६१९११५०१६८८०५ असा आहे. हे शासन परिपत्रक डिजीटल स्वाक्षरीने निर्गमित करण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नांवाने,

RAJENDRA UTTAMRAO GADEKAR

Digitally signed by RAJENDRA UTTAMRAO GADEKAR
DN: CN = RAJENDRA UTTAMRAO GADEKAR, C = IN, S = Maharashtra, O = GOVERNMENT OF MAHARASHTRA, OU = FiNANCE DEPARTMENT
Date: 2025.06.19 11:52:55 +05'30'

**( डॉ.राजेंद्र सुमन उत्तमराव गाडेकर )**
**शासनाचे उप सचिव**

**सहपत्र-भारत सरकारचे दि.३०.०५.२०२५ चे कार्यालयीन ज्ञापन**
**व त्यासोबत सहपत्रित असलेली प्रमाणभूत कार्यान्वयन पद्धती**
**(एकूण २३ पृष्ठे)**

प्रत,

१.मा.राज्यपाल यांचे सचिव.
२.मा.मुख्यमंत्री यांचे सचिव / प्रधान सचिव / अपर मुख्य सचिव.
३.मा.उप मुख्यमंत्री (नगर विकास व गृह निर्माण) यांचे सचिव / प्रधान सचिव.
४. मा.उप मुख्यमंत्री (वित्त व नियोजन आणि उत्पादन शुल्क) यांचे सचिव / प्रधान सचिव.
५.सर्व मा.मंत्री व मा.राज्यमंत्री यांचे खाजगी सचिव.
६.मा.विरोधी पक्षनेता, विधान परिषद, महाराष्ट्र विधानमंडळ सचिवालय,मुंबई.
७.सर्व सन्माननीय विधानसभा / विधान परिषद व संसद सदस्य.
८.सर्व अपर मुख्य सचिव / प्रधान सचिव / सचिव, मंत्रालयीन प्रशासकीय विभाग.
९.सर्व मंत्रालयीन प्रशासकीय विभागांच्या अधिनस्त असलेल्या सर्व विभाग प्रमुख, प्रादेशिक कार्यालय प्रमुख, आणि कार्यालय प्रमुख.
१०.प्रबंधक, मूळ न्यायालय शाखा, उच्च न्यायालय, मुंबई.
११.प्रधान महालेखापाल (लेखा परीक्षा)- १, महाराष्ट्र, मुंबई.
१२.प्रधान महालेखापाल (लेखा व अनुज्ञेयता)-१, महाराष्ट्र, मुंबई
१३.महालेखापाल (लेखापरीक्षा)-२, महाराष्ट्र, नागपूर

१४.महालेखापाल (लेखा व अनुज्ञेयता)-२, महाराष्ट्र, नागपूर.
१५.आयुक्त, आयकर (TDS) चर्नीरोड, मुंबई ४००००२.
१६.आयुक्त, आयकर (TDS) सिव्हील लाईन*, नागपूर ४४४००१.
१७.प्रबंधक, उच्च न्यायालय (अपील शाखा) मुंबई.
१८.सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई.
१९.सचिव, महाराष्ट्र विधीमंडळ सचिवालय, मुंबई.
२०.प्रबंधक, लोक आयुक्त व उपलोक आयुक्त यांचे कार्यालय, मुंबई.
२१.प्रबंधक, महाराष्ट्र प्रशासकीय न्यायाधिकरण, मुंबई.
२२.मुख्य माहिती आयुक्त, महाराष्ट्र राज्य, मुंबई.
२३.विशेष आयुक्त, महाराष्ट्र सदन, कोपर्निकस रोड, नवी दिल्ली.
२४.सर्व विभागीय आयुक्त.
२५.सर्व जिल्हाधिकारी.
२६.सर्व जिल्हा परिषदांचे मुख्य कार्यकारी अधिकारी.
२७.संचालक, लेखा व कोषागारे, महाराष्ट्र राज्य, मुंबई.
२८.संचालक, स्थानिक निधी लेखापरीक्षा, महाराष्ट्र राज्य, नवी मुंबई.
२९. सह संचालक, लेखा व कोषागारे, कोकण / पुणे / नाशिक / छत्रपती संभाजी नगर / अमरावती / नागपूर.
३०.सह संचालक, स्थानिक निधी लेखापरीक्षा, कोकण / पुणे / नाशिक / छत्रपती संभाजी नगर / अमरावती / नागपूर.
३१. अधिदान व लेखा अधिकारी, अधिदान व लेखा कार्यालय, मुंबई.
३२. निवासी लेखापरीक्षा अधिकारी, मुंबई.
३३. वरिष्ठ जिल्हा कोषागार अधिकारी, ठाणे / पुणे / नाशिक / छत्रपती संभाजीनगर / अमरावती / नागपूर.
३४. सर्व जिल्हा कोषागार अधिकारी.
३५.सर्व उप कोषागार अधिकारी.
३६.वित्त विभागातील सर्व कार्यासने.
३६. निवड नस्ती कोषा. प्रशा.- ४ कार्यासन.

**I-126/2/2022-ITD-CGA**
**Ministry of Finance**
**Department of Expenditure**
**Controller General of Accounts**
**(PFMS Division)**
**GIFMIS Vertical**

Dated: 30.05.2025

**OFFICE MEMORANDUM**

**Subject: Standard Operating Procedure for Refund of Unspent Balances by States for Schemes Notified under SNA SPARSH**

The undersigned is directed to refer to the subject above and state that in pursuance of the para 2 of OM No 1(27)/PFMS/2020 dated 16.01.2024, the functionality for refund of unspent balance for schemes notified under SNA SPARSH is live. As stipulated under para 9(i) and (ii) of the referred OM, the detailed guidelines are enclosed for reference.

Separate Standard Operating Procedure as user guide for the State users and Centre Ministry/Department user have been compiled and are enclosed. It is kindly requested to arrange the circulation of necessary instructions, and the SOP among all stakeholders.

For any clarification/query on payment-related issues, Bharatkosh helpdesk (phone no 24665637, email: ntrp-helpdesk@gov.in) may be contacted.

This is issued with the approval of the Competent Authority.

(B Gopala Krishnakanth Raju)
Assistant Controller General of Accounts

Enclosures: As above

To,

1. Additional Chief Secretary/ Principal Secretary/Secretary (Finance) of all State Governments and UTs
2. Financial Advisors of all Ministries/Departments
3. All Pr. CCAs/CCAs/CAs with independent charge

Copy to:

1. PPS to Additional Secretary (PFS), DoE, MoF
2. PPS to Addittional Controller General of Accounts, PFMS
3. Sr AO (GIFMIS) for uploading on CGA’s website

2025

# Standard Operating Procedure for Refund of Unspent Balances by States for Schemes Notified under SNA SPARSH

STATE GOVERNMENT USERS

GIFMIS-PFMS, O/O CONTROLLER GENERAL OF ACCOUNTS | Department of Expenditure, Ministry of Finance

# TABLE OF CONTENTS

# INTRODUCTION

Department of Expenditure notified SNA-SPARSH vide OM dated 13.07.2023 (Annexure 1) to bring in more efficiency in cash management and to achieve the goal of "Just-in-time" fund flow from both the Centre and State Consolidated Funds through an integrated network of State IFMIS, e-kuber of RBI and PFMS. The new system has been named SNA-SPARSH (समयोचित प्रणाली एकीकृत शीघ्र हस्तांतरण-Real-time System for integrated Quick Transfers). Under SNA-SPARSH, the center's share is released only when the beneficiary incurs an actual expenditure and a claim is raised. The State's account is pre-funded with the center's share before releasing of payment to the end beneficiary by the State Government.

This manual detail the standard operating procedure that the State Government is to follow for returning unspent balances to the respective Central Ministry/ Department handling the Centrally Sponsored Schemes notified under SNA SPARSH vide DoE's OM dated 4.10.2024.

# RETURN OF UNSPENT BALANCES in SNA ACCOUNT

**What are Unspent Balances?**

- If a State has successfully credited a payment to the end beneficiary through SNA SPARSH for a Centrally Sponsored Scheme, the same is considered to be onboarded on the new platform. Any balances lying in the State Nodal Agency account thereafter will be treated as unspent balance and has to be returned to the respective Centre and State Consolidated Fund as per the sharing pattern.
- The Centre share is to be returned to the concerned Central Ministry/ Department through Bharatkosh portal (https://bharatkosh.gov.in)
- The Department handling the scheme in the State has to ensure that the SNA account is not utilised for any further expenditure by Implementing Agency, and the unspent balance is returned to respective Consolidated Funds.

**Process for return of unspent balance to Central Ministry/ Department through Bharatkosh**

The process to be followed for returning the unspent balance to the Central Ministry/ Department is as follows:

1. The SNA/ State user shall go to **https://bharatkosh.gov.in/NTRPHome/Index** and go to the menu – Login/Register.

2. If the user has a registered Bharatkosh account, they will enter the username and password and click on "submit" button to login



Login

User Name

Password

JDzjWH Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

New User

Forgot Password

3. If the user does not have a registered Bharatkosh login ID, they must create one using the "New User" hyperlink. The steps for the creation of a new account are detailed in Annexure A

Login

User Name

Password

JDzjWH Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above

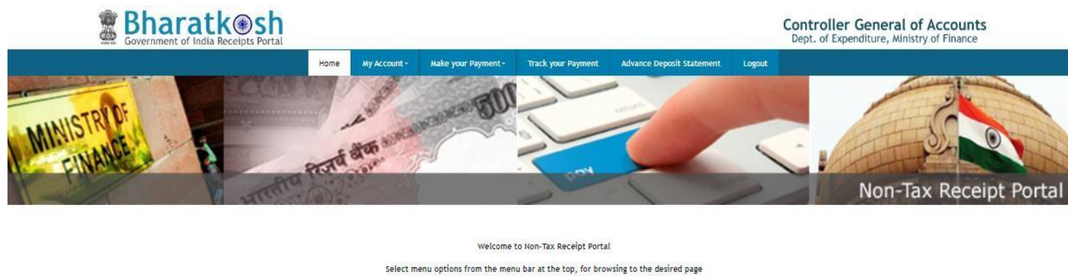
Captcha

Submit

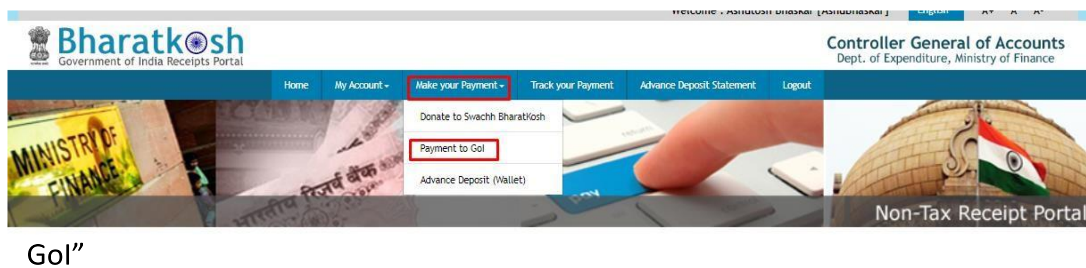
New User

Forgot Password

4. On successful login on Bharatkosh, the following screen will open




5. The user will click on the “Make Payment” dropdown and select “Payment to




GoI”

6. On clicking, the following screen will open

1 Payment Purpose
2 Depositor's Details
3 Confirm Info
4 Pay

Payment Purpose

Depositor's category: Individual

Purpose:

Amount: INR 0

Payment Frequency /Period: 2023-2024

Remarks: Remark

eCua9p Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

7. The user will click on the highlighted icon to select the Ministry/ Department and the purpose

1 Payment Purpose | 2 Depositor's Details | 3 Confirm Info | 4 Pay

Payment Purpose

Depositor's category: Individual

Purpose:

8. On clicking the icon, the following pop-up will open

Search Purpose

Ministry: Administration of UT of Ladakh

Purpose:

Please select the appropriate Ministry from the drop down menu, to search the Purpose of your choice

Search Clear

1. **The user will select the Ministry/ Department from the dropdown to whom the unspent balance is to be returned and search for the purpose – Refund of unspent balance for the current financial year for schemes under SNA SPARSH OR Refund of unspent balance for the previous financial year for schemes under SNA SPARSH as the case may be. If the purpose is not visible in the dropdown, the State has to contact the Pay and Accounts Office of the concerned Ministry for mapping of the purpose.**

9. All Heads of Account in which the budget was released will be added as a payment type. The user has to carefully select the purpose based on the head of account for which the unspent balance is being refunded.

10. The purpose will appear in the form of a hyperlink. The user will click on the hyperlink to choose the purpose. On selecting the purpose, the following form will open where the purpose, payment type, PAO, and DDO will be pre-filled based on the purpose selected.

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIG

Payment Type: 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay & Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 0

Payment Frequency /Period: No Restriction

Remarks: Remark

UsDC9M Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

11. The user will fill in the amount to be remitted, enter the SLS name and code (linked to the CSS) in the remarks to enable the Ministry/Department to identify the State. After filling in the details, the user will enter the captcha and click on

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIG

Payment Type: 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay & Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 1000

RUPEES ONE THOUSAND ONLY

Payment Frequency /Period: No Restriction

Remarks: Unspent balance refunded for MZ XXX

25 Character Left

UsDC9M Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Us DC9M

Add

the “Add” button

12. On clicking “Add”, the following table will be displayed. If the user is okay with the details, they will click on “Next”. If they wish to change the details, they may click on the “delete” icon and make a fresh selection.

| Ministry | Purpose | PAO | DDO | Amount | Payment Period / Frequency | Delete |
|---|---|---|---|---|---|---|
| HIGHER EDUCATION | Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIGHER EDUCATION) (9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC) | 011751 - PAO (Secondary Education & Higher Education) | 211763 - UNDER SECRETARY(CASH) | 1000.00 | No Restriction | |

Next

13. On clicking “Next”, the following page will open where the user will fill in the depositor details and select the mode through which they wish to return the unspent balance.

Depositor's Details

Name:* Mr.

Address Line 1:*

Address Line 2:

Country:* INDIA

State:* --Select--

District:* --Select--

City: *

Pincode/ Zipcode:

TAN

TIN

Mobile Number:* INDIA(+91)

Email: *

Online payment SWIFT/NEFT/RTGS

Back Next

14. Name, email ID and mobile number will be pre-filled based on the details entered while creating the Bharatkosh ID. The user will fill in the address and select the desired mode of payment and click on “Next”.

15. On clicking “Next”the user will reach the confirmation page on Bharatkosh. If the details are found to be satisfactory, the user will click on the “confirm” button. If the user wishes to edit the details, they will click on the “Back” button to make changes.

Payment Mode Online

Depositor's Details

| | | | |
|---|---|---|---|
| Name | demo da | | |
| Address 1 | 8 | Address 2 | Central |
| City | Central | District | |
| State | DELHI | Country | INDIA |
| Pincode/Zipcode | 110001 | Email | healthmodule3-pfms@nic.in |
| Mobile No. (+91) | 7542896353 | | |
| TAN | | TIN | |

Purpose Details

| Sr. No. | Ministry | PAO Name | DDO Name | Purpose and Payment Type | Payment Period / Frequency | Amount (In INR) |
|---|---|---|---|---|---|---|
| 1 | POWER | PAO(Sectt.), Ministry of Power, New Delhi[013455] | APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI[213459] | Deposit of interest earned on unspent balance(POWER),3970-MA[ Central Nodal Agency | One Time | 1500 |
| | | | | INR one thousand five hundred only | | Total::1500 |

Back Confirm

16. If the selected mode of payment is offline (NEFT/RTGS): on clicking the “confirm” button, a deposit slip will be available for download.

Bharatkosh
Government of India Receipts Portal

Controller General of Accounts
Dept. of Expenditure, Ministry of Finance

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**Response Status Offline**

| | |
|---|---|
| Challan No | 20042530082200003548 |
| Amount: | 3000 |
| Payment Mode: | OffLine |

Download Depositer Slip | Quit

Note:-

Please enter the UTR no. at the track your payment page >>Enter UTR no pop up, as soon as you complete the NEFT payment and receive a UTR no. from your Bank. If you fail to do so, you won't receive the transaction receipt.

UTR No. related info:-

If the amount is paid through NEFT then the UTR will be a alpha numeric 12 / 16 digit no. and if done through RTGS then it will be a 22 length alpha-numeric character with first four characters denoting your bank name like HDFC and fifth character being the English alphabet 'R'.

Sample deposit slip:

| | | | | | | |
|---|---|---|---|---|---|---|
| **Bharat Kosh (Toll free No.1800 118 111)** | | | **Deposit / Pay-in-slip - NEFT / RTGS** | | | |
| URN No. (for Departmental Use) | 20042530082200003548 | | | **Beneficiary (PAO) A/C No. :** | 10600901004 | |
| **Note:** Please provide this URN No. at the Remarks column at the NEFT/RTGS slip. Officials at Bank's counter himself/herself need to ensure that the remitter Bank A/c no & the depositor being used for the NEFT/ RTGS Instruction is same as what is printed on this deposit slip. Any error in entry of this A/c no. will lead to non-delivery of services expected in lieu of this payment to Government of India. | | | | **Beneficiary (PAO) IFSC Code :** | RBISOMBPA04 | |
| | | | | **Beneficiary (PAO) Account Type :** | Current Accout | |
| | | | | **Remitter's Bank Name :** | HDFC BANK LTD | |
| | | | | **Remitter's Bank A/C No. :** | 1522002100037667 | |
| | | | | **Remitter's Bank IFSC Code :** | HDFC0000003 | |
| | | | | **Payment Period/ Frequency :** | One Time | |
| **Remitter Name** | **Department / office from whose books the demand emanated** | **Full particulars of the nature of remittance and/or authority (if any)** | **Amount** | **Head of Account** | **Beneficiary Name (PAO)& Code** | **Remarks** |
| demo d | NATIONAL RAINFED AREA AUTHORITY (200425) | Deposit of Interest Earned on Unspent balance(AGRICULTURE),UK242-pragati goi corrsponding to state schmeme | 3000.00 | 002900800000000-OTHER RECEIPTS | PAO(Sectt)-I (000001) | |
| | | **Total** | **3000.00 (In words) Rupees** : Three Thousand | | | |
| **For Bank's Usage** | | | | | | |
| NEFT Request Received Date | | | | | | |
| Transaction Amount | | | | | | |
| NEFT Charges | | | | | | |
| NEFT UTR No | | | | | | |
| Deposite Slip Created Date | 8/30/2022 3:43:21 PM | | | | | |
| Note : Please enter the UTR Number at the Track your Payment / Payment history link available at NTRP, as soon as you complete the NEFT/RTGS payment and receive a UTR Number from your Bank. If you fail to do so, the system will not be able to generate the transaction receipt. | | | | | | |
| Remark :This Deposit slip is valid for 15 days from the date of creation of deposit slip at NTRP, please make sure to do the NEFT/RTGS within 15 days, else the NEFT will not be accepted and treated as invalid". | | | | | | |
| **Courtsey :- Public Financial Management System** | | | | | | |

17. Each Deposit slip will have a unique CPIN. The payee can add the CPIN as a beneficiary in their internet banking credentials and make a payment OR may visit the branch and pay over the counter. The payee will not update the UTR on Bharatkosh. It will be automatically updated on successful reconciliation.

18. If the selected mode of payment is online (Net Banking/ Debit Card/ Credit Card/ Corporate Net Banking): on clicking the “confirm” button, the user will be redirected to the payment gateway page. The user will select the payment gateway, desired mode, and make a payment

## Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the any Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway

Payment through RuPay Credit Card and UPI mode is available through Kotak Bank, HDFC Bank, SBIePay and Bank of Bar

FEDERAL BANK Success Rate 100 %

AXIS BANK Success Rate 86 %

kotak Success Rate 3 %

Bank of Baroda Success Rate 0 %

SOUTH INDIAN Bank Success Rate 0 %

ICICI Bank Success Rate 0 %

HDFC BANK Success Rate 0 %

Pay Gov India Success Rate 0 %

Indian Bank Success Rate 0 %

Note: Success Rate - No. of Successful Transactions / Total No. of Transactions in a period of 30 days.

Net banking | Debit card | Credit card | UPI

Enter the letter shown [Enter the letter shown] pmqsvx Get a new Captcha

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back

Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

Disclaimer In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the " track your payment " link on Bharatkosh home page. If the status of your transaction is shown as FailRef, then proceed to reinitiate a transaction for same purpose again. In case the amount is debited from your account for the FailRef case, then you can expect the refund to be credited to your account in 3-5 working days.

☐ I acknowledge and confirm that I have read and agree to the Terms And condition.

Back | Pay

# RETURN OF UNSPENT BALANCES in RBI DRAWING ACCOUNT AFTER ONBOARDING SNA-SPARSH

**What are Unspent Balances when scheme has onboarded SNA SPARSH?**

- If a State has received excess credit of centre share against duplicate payment files inadvertently pushed by States
- Credits lying in RBI account due to permanent marking of transactions as "failed" in State IFMS failed by the State IFMS as the payment could not be credited to the end beneficiary through SNA SPARSH.
- The above balances will be treated as unspent balance and has to be returned to the respective Centre and State Consolidated Fund as per the sharing pattern.
- The Centre share is to be returned to the concerned Central Ministry/ Department through Bharatkosh portal (https://bharatkosh.gov.in)
- If the State returns the unspent balance in the same financial year in which the centre share was released, it shall be treated as a reduction of expenditure by the Central Ministry/ Department.
- If the unspent balance is returned in the next financial year, it shall be booked under deduct recoveries.
- Return of unspent balances from the State Treasury Account (in RBI) can be made using the NEFT/RTGS mode only on Bharatkosh.

**Process for return of unspent balance to Central Ministry/ Department through Bharatkosh**

The process to be followed for returning the unspent balance to the Central Ministry/ Department is as follows:

**(1) Activation of State Treasury Account for e-payment**

State Treasury Account which is configured for e-payments can try making NEFT/RTGS payment to NTRP Bharatkosh account

**(2) Process for generation of deposit slip through Bharatkosh for remittance through NEFT/RTGS mode**

2. The user shall go to **https://bharatkosh.gov.in/NTRPHome/Index** and go to the menu – Login/Register.




3. If the user has a registered Bharatkosh account, they will enter the username and password and click on “submit” button to login

Login

User Name

Password

JDzjWH   Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

New User

Forgot Password

4. If the user does not have a registered Bharatkosh login ID, they must create one using the “New User” hyperlink. The steps for the creation of a new account are detailed in Annexure A

Login

User Name

Password

JDzjWH Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above

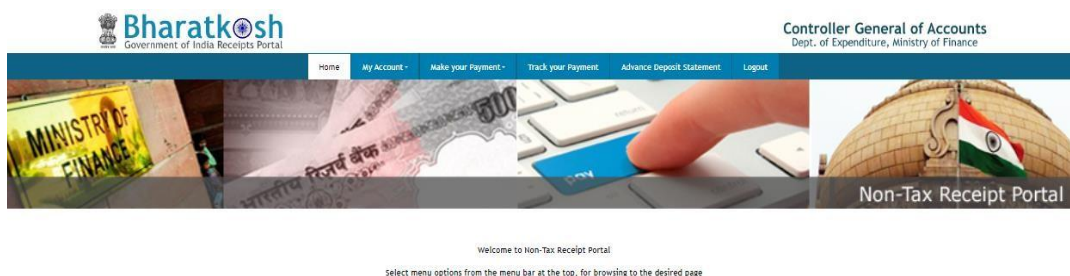
Captcha

Submit

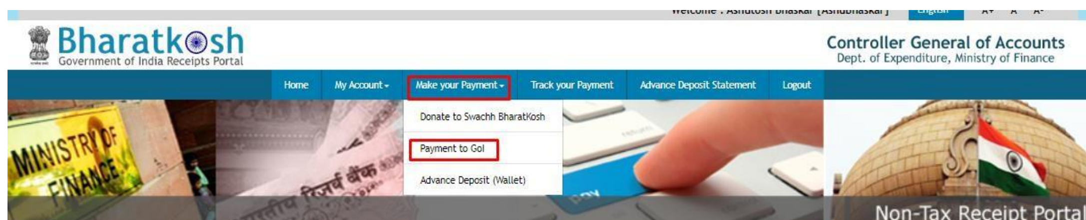
New User

Forgot Password

5. On successful login on Bharatkosh, the following screen will open




6. The user will click on the “Make Payment” dropdown and select “Payment to




GoI”

7. On clicking, the following screen will open

1 Payment Purpose | 2 Depositor's Details | 3 Confirm Info | 4 Pay

Payment Purpose

Depositor's category: Individual

Purpose:

Amount: INR 0

Payment Frequency /Period: 2023-2024

Remarks: Remark

eCua9p Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

8. The user will click on the highlighted icon to select the Ministry/ Department and the purpose

1 Payment Purpose | 2 Depositor's Details | 3 Confirm Info | 4 Pay

Payment Purpose

Depositor's category: Individual

Purpose:

9. On clicking the icon, the following pop-up will open

Search Purpose

Ministry: Administration of UT of Ladakh

Purpose:

Please select the appropriate Ministry from the drop down menu, to search the Purpose of your choice

Search Clear

**10. The user will select the Ministry/ Department from the dropdown to whom the**

**unspent balance is to be returned and search for the purpose – Refund of unspent balance for the current financial year for schemes under SNA SPARSH OR Refund of unspent balance for the previous financial year for schemes under SNA SPARSH as the case may be. If the purpose is not visible in the dropdown, the State has to contact the Pay and Accounts Office of the concerned Ministry for mapping of the purpose.**

11. All Heads of Account in which the budget was released will be added as a payment type. The user has to carefully select the purpose based on the head of account for which the unspent balance is being refunded.

12. The purpose will appear in the form of a hyperlink. The user will click on the hyperlink to choose the purpose. On selecting the purpose, the following form will open where the purpose, payment type, PAO, and DDO will be pre-filled based on the purpose selected.

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIG

Payment Type: 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay & Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 0

Payment Frequency /Period: No Restriction

Remarks: Remark

UsDC9M Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Captcha

Add

13. The user will fill in the amount to be remitted, enter the SLS name and code (linked to the CSS) in the remarks to enable the Ministry/Department to identify the State. After filling in the details, the user will enter the captcha and click on

Payment Purpose

Depositor's category: Individual

Purpose: Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIG

Payment Type: 9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC

Ministry: HIGHER EDUCATION

Pay & Account Office (PAO): 011751 - PAO (Secondary Education & Higher Education)

Drawing & Disbursing Office(DDO): 211763 - UNDER SECRETARY(CASH)

Amount: INR 1000

RUPEES ONE THOUSAND ONLY

Payment Frequency /Period: No Restriction

Remarks: Unspent balance refunded for MZ XXX

25 Character Left

UsDC9M Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above: Us DC9M

Add

the "Add" button

14. On clicking "Add", the following table will be displayed. If the user is okay with the details, they will click on "Next". If they wish to change the details, they may click on the "delete" icon and make a fresh selection.

| Ministry | Purpose | PAO | DDO | Amount | Payment Period / Frequency | Delete |
|---|---|---|---|---|---|---|
| HIGHER EDUCATION | Refund of unspent balance for the current Financial Year for schemes under SNA SPARSH(HIGHER EDUCATION) (9170-Rashtriya Uchhatar Shiksha Abhiyan (RUSA)-3601067893301-SC) | 011751 - PAO (Secondary Education & Higher Education) | 211763 - UNDER SECRETARY(CASH) | 1000.00 | No Restriction | |

Next

15. **On clicking “Next”, the following page will open where the user will fill in the depositor details and select the mode of payment as “NEFT/RTGS” only**.

Depositor's Details

Name:* Mr.

Address Line 1:*

Address Line 2:

Country:* INDIA

State:* --Select--

District:* --Select--

City: *

Pincode/ Zipcode:

TAN

TIN

Mobile Number:* INDIA(+91)

Email: *

Online payment SWIFT/NEFT/RTGS

Back Next

16. Name, email ID and mobile number will be pre-filled based on the details entered while creating the Bharatkosh ID. The user will fill in the address and select the desired mode of payment, and click on “Next”.

17. On clicking “Next” the user will reach the confirmation page on Bharatkosh. If the details are found to be satisfactory, the user will click on the “confirm” button. If the user wishes to edit the details, they will click on the “Back” button to make changes.

Payment Mode Online

Depositor's Details

| | | | |
|---|---|---|---|
| Name | demo da | | |
| Address 1 | 8 | Address 2 | Central |
| City | Central | District | |
| State | DELHI | Country | INDIA |
| Pincode/Zipcode | 110001 | Email | healthmodule3-pfms@nic.in |
| Mobile No. (+91) | 7542896353 | | |
| TAN | | TIN | |

Purpose Details

| Sr. No. | Ministry | PAO Name | DDO Name | Purpose and Payment Type | Payment Period / Frequency | Amount (In INR) |
|---|---|---|---|---|---|---|
| 1 | POWER | PAO(Sectt.), Ministry of Power, New Delhi[013455] | APPELLATE TRIBUNAL FOR ELECTRICITY, NEW DELHI[213459] | Deposit of interest earned on unspent balance(POWER),3970-MA[ Central Nodal Agency | One Time | 1500 |
| | | | | INR one thousand five hundred only | | Total::1500 |

Back Confirm

18. If the selected mode of payment is offline (NEFT/RTGS): on clicking the “confirm” button, a deposit slip will be available for download.

Bharatkosh
Government of India Receipts Portal

Controller General of Accounts
Dept. of Expenditure, Ministry of Finance

Home | About Us | User Guide | Contact Us | FAQs | Terms And Conditions | Charge-back and Refund Policy

Response Status Offline

Challan No 20042530082200003548
Amount: 3000
Payment Mode: OffLine

Download Depositer Slip | Quit

Note:-
Please enter the UTR no. at the track your payment page >>Enter UTR no pop up, as soon as you complete the NEFT payment and receive a UTR no. from your Bank. If you fail to do so, you won't receive the transaction receipt.
UTR No. related info:-
If the amount is paid through NEFT then the UTR will be a alpha numeric 12 / 16 digit no. and if done through RTGS then it will be a 22 length alpha-numeric character with first four characters denoting your bank name like HDFC and fifth character being the English alphabet 'R'.

Sample deposit slip:

| Bharat Kosh (Toll free No.1800 118 111) | | Deposit / Pay-in-slip - NEFT / RTGS | | | | |
|---|---|---|---|---|---|---|
| URN No. (for Departmental Use) | 20042530082200003548 | | | **Beneficiary (PAO) A/C No. :** | 10600901004 | |
| **Note:** Please provide this URN No. at the Remarks column at the NEFT/RTGS slip. Officials at Bank's counter himself/herself need to ensure that the remitter Bank A/c no & the depositor being used for the NEFT/ RTGS Instruction is same as what is printed on this deposit slip. Any error in entry of this A/c no. will lead to non-delivery of services expected in lieu of this payment to Government of India. | | | | **Beneficiary (PAO) IFSC Code :** | RBIS0MBPA04 | |
| | | | | **Beneficiary (PAO) Account Type :** | Current Accout | |
| | | | | **Remitter's Bank Name :** | HDFC BANK LTD | |
| | | | | **Remitter's Bank A/C No. :** | 1522002100037667 | |
| | | | | **Remitter's Bank IFSC Code :** | HDFC0000003 | |
| | | | | **Payment Period/ Frequency :** | One Time | |
| **Remitter Name** | **Department / office from whose books the demand emanated** | **Full particulars of the nature of remittance and/or authority (if any)** | **Amount** | **Head of Account** | **Beneficiary Name (PAO)& Code** | **Remarks** |
| demo d | NATIONAL RAINFED AREA AUTHORITY (200425) | Deposit of Interest Earned on Unspent balance(AGRICULTURE),UK242-pragati goi corrsponding to state schmeme | 3000.00 | 002900800000000-OTHER RECEIPTS | PAO(Sectt)-I (000001) | |
| | | **Total** | **3000.00 (In words) Rupees** : Three Thousand | | | |
| **For Bank's Usage** | | | | | | |
| NEFT Request Received Date | | | | | | |
| Transaction Amount | | | | | | |
| NEFT Charges | | | | | | |
| NEFT UTR No | | | | | | |
| Deposite Slip Created Date | 8/30/2022 3:43:21 PM | | | | | |
| Note : Please enter the UTR Number at the Track your Payment / Payment history link available at NTRP, as soon as you complete the NEFT/RTGS payment and receive a UTR Number from your Bank. If you fail to do so, the system will not be able to generate the transaction receipt. | | | | | | |
| Remark :This Deposit slip is valid for 15 days from the date of creation of deposit slip at NTRP, please make sure to do the NEFT/RTGS within 15 days, else the NEFT will not be accepted and treated as invalid". | | | | | | |
| **Courtsey :- Public Financial Management System** | | | | | | |

## (C) Process for return of unspent balance from the State Treasury Account

1. **After generating the deposit slip, states shall prepare and send an e-payment file to RBI e-Kuber system with debit details of their concerned treasury account (as decided by State for refunding the undisbursed amount of Central Share)**

2. **The chosen treasury account should be configured for e-payments in e-Kuber system. Any account that does not handle e-payments cannot be configured for e-payments and hence cannot be used.**

3. **The beneficiary details in the e-payment file should be as per the Bharatkosh deposit slip containing the beneficiary account number (which is the CPIN) and NTRP IFSC – RBIS0NTRPER (fifth character is zero). Payment mode in the e-payment file should be NEFT.**

4. **Once the fund has been transferred, the status will be updated as “success” on Bharatkosh after successful reconciliation within 24 hours.**

# Creation of a new login ID on Bharatkosh

1. A user can create a new account using the “New User” hyperlink.

Login

User Name

Password

JDzjWH Get a new Captcha

Text shown in Captcha is case-sensitive

Type the text shown as per the image above

Captcha

Submit

New User

Forgot Password

2. On clicking the “New User” hyperlink, a form will open where the user will enter the mobile number, email ID, and captcha and click on the “Send OTP” button

User Registration

Mobile No : INDIA(+91)

Email Id :*

nKCPq7 Get a new Captcha

Enter security code :*

(Text shown in Captcha is case-sensitive)

Send OTP

3. On clicking “Send OTP”, the following screen shall open where the user will key in the OTP received on the entered email ID OR mobile number and click on the “verify” button.

User Registration

Mobile No : INDIA(+91) [redacted]

Email Id :* [redacted]

ydCaEK Get a new Captcha

Enter security code :*

(Text shown in Captcha is case-sensitive)

OTP expires in :9 Minutes ,55 Seconds

You will receive an OTP on your mobile no. After receiving OTP and verifying it here, please create a Username and password

Enter OTP Code:* Verify Total allowed Attempt:3

4. On successful verification, the following form will open and the user will fill in the details

User Registration

Mobile No : INDIA(+91) [redacted]

Email Id :* [redacted]

NEFT Based Transaction

Depositor's category:* --Select--

Select Controller* A.G. (AUDIT) DELHI

First Name :*

Last Name :

User Name:*

Password:* Password

(Password must contain minimum 8 characters and maximum 15 characters. Password should contain atleast one lower case alphabet, one upper case alphabet, one numeral and one special character like [@#$%^&*])

Confirm Password:* ConfirmPasswrd

Organization Name

Company Identification No.

TAN

Submit Reset

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5. For making payment through NEFT/RTGS mode, the user will click on the checkbox – NEFT-based transaction and fill in the details of the account from which the amount will be debited. **For the return of unspent balance from the RBI drawing account, the State has to add the details of the treasury account, only enabled for epayment**

6. The user will select the depositor category from the dropdown at their discretion

**User Registration**

Mobile No : INDIA(+91) [redacted]

Email Id :* [redacted]

NEFT Based Transaction ☐

Depositor's category:* --Select--

- --Select--
- Individual
- Corporates/Commercial Undertakings
- NGO/Societies
- Ministry/Department
- Public Sector Undertaking
- Autonomous body

Select Controller*

First Name :*

Last Name :

User Name:*

7. After filling in the details, the user will click on the "Submit" button

**User Registration**

Mobile No : INDIA(+91) [redacted]

Email Id :* [redacted]

NEFT Based Transaction ☐

Depositor's category:* Individual

Select Controller* CIVIL AVIATION & TOURISM

First Name :* [redacted]

Last Name : [redacted]

User Name:* [redacted] User is available

Password:* ••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••

(Password must contain minimum 8 characters and maximum 15 characters. Password should contain atleast one lower case alphabet, one upper case alphabet, one numeral and one special character like [@#$%^&*])

Confirm Password:* ••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••••

Organization Name

Company Identification No.

TAN

Submit Reset

9. On successful submission, the following message will be displayed

